

Hotel Reservation Form

**Hong Kong Baptist University – Institute of Computational and Theoretical Studies  
Conference on Interdisciplinary Nanoscience for Energy, Life and Environment (14 - 20 Dec 2013)**

Royal Park Hotel has 443 newly renovated guest rooms, all are tastefully furnished for relax and comfortable stay. The hotel is conveniently located in the heart of Shatin, adjacent to New Town Plaza, a lively shopping and entertainment complex with around 400 shops inside. With an ideal location, it takes only 5 minutes walk to MTR station, which allows a swift passage to Tsim Sha Tsui (20 minutes) and a direct rail link to HK-China border (30 minutes). <http://www.royalpark.com.hk>

Guest Name:		<input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms			
Guest Name (Sharing Room):		<input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms			
Arrival Date:		Departure Date:			
Flight:                      ETA:		Flight:		ETD:	
Standard Room	<input type="checkbox"/> HK\$920.00 per room per night (Room Only)				
	<input type="checkbox"/> HK\$1,000.00 per room per night with one buffet breakfast daily				
<input type="checkbox"/> HK\$1,080.00 per room per night with two buffet breakfasts daily					
*The above rates are subject to 10% service charge and prevailing government tax (if applicable)					
Request	<input type="checkbox"/> Queen Sized Bed		<input type="checkbox"/> Twin Bed		<input type="checkbox"/> Smoking Room <input type="checkbox"/> Non-Smoking Room
<b>Privileges:</b>					
- Welcome fruit					
- Daily newspaper					
- 50% Discount on mini bar consumption					
- Free use of swimming pool, gymnasium & steam room					
- Complimentary in-room broadband or WiFi internet access					
- Complimentary shuttle bus service to/ from Hotel & Tsim Sha Tsui (Subject to hotel's availability and schedule)					
<b>Limousine:</b>					
		<input type="checkbox"/> Arrival		<input type="checkbox"/> Departure	
*HK\$550 per car per trip (maximum 3 persons)		*HK\$700 per car per trip (maximum 5 persons)			
HK\$150 supplement will be applied for pick up time during 00:30hrs - 05:30hrs					
<b>Airport Shuttle:</b>					
		<input type="checkbox"/> Arrival		<input type="checkbox"/> Departure	
*HK\$140 per trip per person (Time schedule to be followed)					
Payment	<input type="checkbox"/> All expenses on guest's own account				
	<input type="checkbox"/> 3rd party credit card *(please provide authorization letter and both sides of credit card copy)				
		<input type="checkbox"/> Room only		<input type="checkbox"/> Room and breakfast	
		<input type="checkbox"/> All expenses		<input type="checkbox"/> Others _____	
Booking Guaranteed By: <input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Diners					
Print Name as it Appears on Card (Capital Letter):					
Card No				Expiry Date	
Reservation(s) requested by (Capital Letter):					
Contact No				Fax No	
Email				Signature	

Terms and Conditions:

- \* All reservations must be guaranteed by credit card upon submitting this reservation form.
- \* Cancellation must be made prior to **25 November 2013** or a 1-night applicable room charge will be levied as cancellation charge.
- \* Daily rate will be subject to change if staying period is outside of the mentioned above.
- \* Confirmation of reservation will be subject to hotel's availability.

Please send your completed reservation form to Ms Kennis Kwong on or before **11 November 2013** by fax at (852) 2695 9291 or email: [kenniskwong@royalpark.com.hk](mailto:kenniskwong@royalpark.com.hk). Official confirmation letter from the Hotel will be sent via fax or email accordingly.